

The Arunachal Pradesh Gazette

EXTRAORDINARY

GOVERNMENT OF ARUNACHAL PRADESH
DEPARTMENT OF LEGAL METROLOGY AND CONSUMER AFFAIRS
ITANAGAR

NOTIFICATION

The ____ January, 2011.

No. LM (Rules)-01/2010: Whereas the Legal Metrology Act, 2009(No. 1 of 2010) have been enacted in the Parliament in the Sixtieth Year of the Republic of India by replacing the Standards of Weights & Measures Act,1976 and the Standards of Weights & Measures (Enforcement) Act,1985,

Whereas, the new Legal Metrology Act,2009 is enacted to establish and enforce standards of weights and measures, regulate trade and commerce in weights, measures and other goods which are sold or distributed by weights, measure or number and for matters connected therewith or incidental thereto,

And whereas, the Legal Metrology Act, 2009 have received the assent of the Hon'ble President of the Union of India on the 13th January, 2010 and whereas, the said Act is published in the Official Gazette of India by the Central Govt., in E.O.G issue No. 1 dated 14th January 2010;

Whereas, as required under sub-section(4) of section 53 of the Act and in exercise of the powers conferred by sub-section (2) of section 53 of the Legal Metrology Act, 2009 (1 of 2010), the State Government (after consultation with the Central Government) hereby in supersession of the existing Arunachal Pradesh Standards of Weights & Measures (Enforcement) Rules,2000 made the draft Rules namely,- "THE ARUNACHAL PRADESH LEGAL METROLOGY (Enforcement) RULES,2011 and whereas the draft of THE ARUNACHAL PRADESH LEGAL METROLOGY (Enforcement) RULES,2011 was published in the Arunachal Pradesh Gazette, Extraordinary vide No 173, Vol XVII, dated 20th December,2010 under Notification No. LM(Rules)-01/2010 dated the 9th December,2010 for general information of all citizens or any individual, firms or establishments and the public and inviting objections/suggestions from all persons likely to be affected thereby, before the expiry of a period of thirty days from the date on which the copies of the Official Gazette containing the said notification were made available to the public.

And whereas, copies of the notification were made available to the public on the 20th December,2010;And whereas, no objection or suggestion were received in this regard by the State Government within the stipulated period of 30 (thirty) days.

Now therefore, in exercise of the powers conferred by sub-section (2) of section 53 of the Legal Metrology Act, 2009 (1 of 2010), the State Government (after consultation with the Central Government) hereby in supersession of the existing Arunachal Pradesh Standards of Weights & Measures (Enforcement) Rules,2000 makes the following Rules namely :--

"THE ARUNACHAL PRADESH LEGAL METROLOGY (Enforcement) RULES,2011"

Sd/ Ajit Srivastava
Secretary,
Legal Metrology and Consumer Affairs,
Government of Arunachal Pradesh,
Itanagar.

The ____ January, 2011.

No. LM (Rules)-01/2010 :: In exercise of the powers conferred by Sub-section (2) of Section 53 of the Legal Metrology Act, 2009 (Central Act No.1 of 2010) and in supersession of the Arunachal Pradesh Standards of Weights and Measures (Enforcement) Rules, 2000 except as respects things done or omitted to be done before such supersession, the State Government of Arunachal Pradesh in consultation with the Central Government, hereby makes the following rules, namely:-

1. Short Title and Commencement :-

- (1) These Rules may be called the THE ARUNACHAL PRADESH LEGAL METROLOGY (Enforcement) RULES, 2011.
- (2) They extend to the whole of Arunachal Pradesh.
- (3) They come into force on the date of their publication in the Official Gazette.

2. Definitions :-

- (a) “Act” means the Legal Metrology Act, 2009 (Central Act No. 1 of 2010)
- (b) (i) “Reference Standards Laboratory” means a laboratory set up by the Central Government under the Act where Reference standards, Secondary Standards and Working Standards are maintained;
- (ii) “Secondary Standards Laboratory” means a laboratory set up by the State Government where Secondary Standards and working Standards are maintained;
- (c) “Schedule” means a schedule appended to these Rules;
- (d) “Words and Expressions” used in these rules and not defined but defined in the Act, shall have the meanings respectively assigned to them in the Acts.
- (e) “Legal Metrology Officer” means Controller, Additional Controller, Joint Controller, Deputy Controller, Assistant Controller, Inspector, Technical Assistant and such other officers appointed under Section 14 by the State Government.

3. **Reference Standards:** - The reference standards shall be kept at such place, in such manner and in such custody as prescribed under the relevant rules.

4. **Secondary Standards:** - (1) Every Secondary Standards shall be verified at any of the Reference Standards laboratories, in such manner and at such periodical intervals as may be prescribed under the relevant Rules and shall, if found on such verification to conform to the Standards established by or under that Act/Rules, be stamped by the Regional Reference Standard Laboratory or a certificate of verification will be issued by that laboratory.

(2) The verified Secondary Standards shall be kept at Secondary Standards Laboratory or at such place, and, in such custody as the Controller may direct.

(3) **Functions of the Secondary Standards Laboratory established by the State Government :-**

- (a) To carry out the periodical verification of Working standards used in the field inspectorates;
- (b) To calibrate high accuracy measuring instruments used by industries in the course of their industrial production;
- (c) To carry out type approval tests of weighing and measuring instruments;
- (d) To conduct need based training programmes/seminars in the new areas of Legal Metrology with the object to improve the skill and performance of the State enforcement officials;
- (e) To inspect the working standards laboratory in the State in regard to their working conditions and methods of verification to ensure timely verification against Secondary standards;
- (f) To procure weights and measures for the Secondary standards laboratory/working standards laboratories;
- (g) To initiate schemes/ proposals in regard to machinery and equipments;
- (h) To offer preliminary guidance and training to the newly recruited inspectors in laboratory work before posting them in the field.

5. **Working Standards :-** (1) Every working Standards shall be verified, either at any Reference Standard laboratories or at any of the places where Secondary Standards Laboratories are maintained by the State Government, in such manner and at such periodical intervals as prescribed under the relevant Rules and shall, if found on such verification to conform to the standards established by or under that Act/Rules, be stamped or *certificate of verification will be issued*, as the case may be, by the laboratory-in-charge of the Secondary Standard Laboratory or by the Controller or such other officer not below the rank of Technical Assistant/Inspector of Legal Metrology as may be authorised by the Controller of Legal Metrology in this behalf.

(2) The verified working standards shall be kept in the custody of Inspectors or as may be specified by the Controller.

6. **Secondary Standards Balance :-** (1) A set of Secondary standards balances shall be maintained at every place where the secondary standards weights are kept;

(2) The number, types and specifications of such balances shall be such, as prescribed under the relevant Rules;

(3) Every secondary standards balances shall be verified at least once within a period of twelve months and shall be adjusted, if necessary, to make it correct within the limits of sensitivity and other metrological qualities prescribed under the Act by the laboratory-in-charge of the Regional Reference Standard Laboratory/Secondary Standard Laboratory or by the Controller or such other officer not below the rank of Technical Assistant/Inspector of Legal Metrology as may be authorised by the Controller of Legal Metrology in this behalf.

7. Working Standard Balances :- (1) A set of working standards balances shall be maintained at every place where working standards weights are kept;

(2) The number, types and specifications of such balances shall be such, as prescribed under the relevant rules;

(3) Every working standards balances shall be verified at least once in a period of twelve months and shall be adjusted, if necessary, to make it correct within the limits of sensitivity and other metrological qualities prescribed under the relevant rules by the laboratory-in-charge of the Regional Reference Standard Laboratory/Secondary Standard Laboratory or by the Controller or such other officer not below the rank of Technical Assistant/Inspector of Legal Metrology as may be authorised by the Controller of Legal Metrology in this behalf.

8. Physical Characteristics, Configuration, Constructional Details of Weights and Measures :- Every weights or measure used or intended to be used in any transaction or for production or for protection shall conform to as regards physical characteristics, configuration, constructional details, materials, performances, tolerances, and such other details, to the specification prescribed under the Standards Act or the relevant rules.

9. Use of Bullion weights, carat weights :- (1) No weight other than a bullion weight *as specified in relevant Rules* shall be used in a transaction *or protection* in bullion including precious metals, pearls, jewels, ornaments and other articles made of gold or silver and similar expensive commodities;

(2) No weight other than a carat weight shall be used in any transaction in precious stones;

(3) No beam scale or weighing instruments other than a Class A or Class B beam scale or a non-automatic weighing instruments of high accuracy (Class II) or *special* accuracy class (Class I) shall be used in any transaction *or protection* referred to in **sub-rules** (1) & (2).

10. Use of weights only or measures only or Number only in certain cases :- Except in cases of commodities specified in Schedule I, the declaration of quantity in every transaction, dealing or contract or for productions or for protection shall be in terms of the unit of

- (a) Weight, if the commodity is solid, semi-solid, viscous or a mixture of solid and liquid;
- (b) Length, if the commodity is sold by linear measure;
- (c) Area, if the commodity is sold by area measure;
- (d) Volume, if the commodity is liquid or is sold by cubic measure;
- (f) Number, if the commodity is sold by number.

11. Licensing of Manufacturers, Repairers and Dealers of Weights and Measures :- (1) Every manufacturer or repairer of, or dealer in, weights and measures shall make an application for the issue of a license to the Controller *Legal Metrology* or such other officer as may be authorised by him in this behalf, in the appropriate form set out in *schedule II A*

Provided that no licence to repair shall be required by a manufacturer to repair weight or measure manufactured by him and used in a State other than the State of manufacture of the same, but the manufacturer has to inform in advance the concerned legal metrology officer or inspector about the repairing;

(2) Every manufacturer or repairer of, or dealer in, weights and measures shall make an application for the renewal of a license *within* thirty days before the expiry of validity of license to the Controller *Legal Metrology* or such other officer as may be authorised by him in this behalf, in the appropriate form set out in *schedule II B*.

(3) Every license *issued* to a manufacturer, repairer or dealer shall be in the appropriate form set out in *schedule III*;

(4) Every license issued to a manufacturer, repairer or dealer shall be valid for a *minimum* period of one calendar year and may be renewed for a *period of one to five calendar* years, by the Controller or such other officer as may be authorised by him in this behalf on payment of *necessary* fees as *specified* in the *Schedule IV*.

- (5) The fee payable for the alteration of a license or for the issue of a duplicate license shall be as specified in *schedule IV*.

Provided that an additional fee at the full rates specified in Schedule IV, shall be payable by the applicant, if he is permitted by the Controller to make the application for renewal of a license within a period of ninety days from the date of expiry of validity of license.

- (6) The Controller or such other officer as may be authorised, by him in this behalf shall maintain a register of licensed manufacturers, dealers and repairers in the form set out in *schedule V*.
- (7) Every manufacturer/repairer/dealer licensed under the Act and these rules shall be required to maintain such *workshop/equipment and tools/registers etc. as the case may be, as per the terms and conditions of the licence* or as the Controller may direct;
- (8) Every repairer licensed under the Act and these rules shall furnish to the State Government a security deposit, for each license as specified in *schedule VI*.
- (9) Every licence issued or renewed under this Act shall be displayed in a conspicuous place in the premises where the licensee carries on business;
- (10) A licence issued or renewed under this Act shall neither be saleable nor transferable;

12. Suspension and Cancellation of licence granted :

- (1) The Controller or such other officer authorised by him on this behalf may, if he has any reasonable cause to believe that the holder of the licence issued, renewed or continued under this Act has made any statement in, or in relation to, any application for the issue, renewal or continuance of the licence, which is incorrect or false in any material particular or has contravened any provision of the Act or any rule or order made thereunder, suspend such licence, pending the completion of any inquiry against the holder of such licence;

Provided that no such licence shall be suspended unless the holder thereof has been given a reasonable opportunity of showing cause against the proposed action;

Provided further that where the inquiry referred to in this sub-rule is not completed within a period of three months from the date of suspension of a licence, such suspension shall, on the expiry of the period aforesaid, stand vacated.

- (2) The Controller or such other officer authorised by him on this behalf may, if he is satisfied, after making such inquiry as he may think fit, that the holder of a licence has made a false or incorrect statement of the nature referred to in sub-rule (1), or has contravened any law or order referred to in that sub-rule, cancel such licence;

Provided that no such licence shall be cancelled unless the holder thereof has been given a reasonable opportunity of showing cause against the proposed action;

- (3) Every person whose licence has been suspended shall, immediately after such suspension, stop functioning as such licensee and shall not resume business as such licensee until the order of suspension has been, or stands, vacated;
- (4) Every licensee whose licence has been suspended or cancelled shall, after such suspension or cancellation, as the case may be, surrender such licence to the authority by which such licence was issued;

Provided that security deposit of a licensed repairer, who surrenders his licence to the concerned licensing authority, on his own in the event of failure to continue his business on personal or any other reason, may be returned to him without any interest after a block period of five years or as may be decided by the Controller;

- (5) Every licensee whose licence has been cancelled shall, within a period of thirty days from the date of such cancellation, or within such further period, not exceeding three months from such date, as the Controller or such other officer authorised by him on behalf may, on sufficient cause being shown, allow, dispose of the weights or measures which were in his possession, custody or control on the date of such cancellation and in the event of his failure to do so, the controller or any other officer authorised by him, in writing, in this behalf, may seize and dispose of the same and distribute or credit the proceeds thereof in such manner as may prescribed by the controller.

13. Records to be maintained by manufacturer etc. :- (1) Every manufacturer or repairer of or dealer in weights or measures licensed under the Act and these rules shall maintain **records and** register in the appropriate form set out in *Schedule VII and also submit such periodical report/returns as specified to the controller.*

14. Periodical interval for the verification of weights and measures :- (1) Every weight or measure used or intended to be used in any transaction or production or for protection shall be verified or re-verified and stamped *by the Inspector or Legal Metrology Officer in the State in which such weight or measure is put to use on receipt of such fees as specified in the Schedule IX and shall be re-verified and stamped* at least once in a period of twelve months or at periodical intervals as may be prescribed. The re-verification and stamping shall be done in the same quarter of the corresponding year on which the date of re-verification falls due.

Provided that, where any weight or measure is such that which cannot or should not be moved from it's location viz. Oil storage tank, or any such measure , used or intended to be used in any transaction or production or protection shall be verified and re-verified and stamped at least once in a period of 5 years or 60 months.

Vehicle tanks, petrol pumps, Weigh Bridge and such other measure used or intended to be used for any transaction shall however, be verified and re-verified and stamped at least once in a period of twelve months. The person using such weights and measures mentioned in this rule shall report to the Inspector, at least thirty days before the date on which the verification falls due and shall pay requisite verification fee and the expenses incurred by the Inspector for visiting the premises including the cost of transportation and handling the standards and other equipments and also arrange necessary requirement as and when asked for, in connection with verification or re-verification.

Provided further that the length measure(non-flexible) shall be re-verified and stamped once in a period of 24(twenty four) months.

Explanation: - No periodical re-verification shall be necessary in relation to any weight or measure which is used exclusively for domestic purposes.

(2) Notwithstanding anything contained in sub-rule (1), every weight or measure which has been verified and stamped in situ, shall if it is dismantled and reinstalled before the date on which the verification falls due, be duly re-verified and stamped on payment of the prescribed fee, before being put into use.

(3) Further, notwithstanding anything contained in sub-rule (1), every weight or measure which has been verified and stamped shall if it is repaired before the date on which the verification falls due, be duly verified and stamped on payment of the prescribed fee before being put into use.

(4) Where a verified weight or measure has been repaired, whether by a licensed repairer or by the person owning and possessing the same, such weight and measure shall not be put into use unless it has been duly re-verified and stamped, notwithstanding that periodical re-verification of such weight or measure has not become due.

15. Verification and Inspection of Weights and Measures: (1) Every person using any weight or measure in any transaction or for industrial production or for protection shall prevent such weight or measure for verification or re-verification at the office of the Inspector or at such other place as the inspector may specify in this behalf on or before the date on which the verification falls due.

Provided that where any weight or measure is such that it cannot, or should not be moved from its location the person using such weight or measure shall report to the Inspector at least thirty days in advance, the date on which the verification falls due.

(2) Where any weight or measure is such that it can not, or should be moved from its location, the Inspector shall take necessary steps for the verification of such weight or measure at the place of its location.

(3) For the verification of weights or measure referred to in sub-rule (2), the user shall provide such facilities to the Inspector as may be specified by the Controller.

(4) Every weight or measure presented for verification shall be complete in itself and shall bear a manufacturer's or dealer's mark clearly.

(5) Every weight or measure shall be kept in a clean condition and if necessary, the Inspector shall require the owner or user to make necessary arrangement for the purpose.

- (6) Where weights or measure is brought to the Inspector for verification or re-verification, he may verify the same after receipt of the prescribed fee.
- (7) An Inspector or a Legal Metrology Officer shall visit, as frequently as possible, every premises within the local limits of his jurisdiction to inspect and test any weight or measure which is being, or is intended or likely to be, used in any transaction or for industrial production or for protection.
- (8) The Inspector or the Legal Metrology Officer shall obliterate the stamp on any weight or measure, if it is found during inspection that :-
- Any weight or measure which is being due for re-verification has not been submitted for such re-verification;
 - Any weight or measure which does not conform to the Standards established by or under the Act;

Provided that where the Inspector or Legal Metrology Officer is of opinion that the defect or error in such weight or measure is not such as to require immediate obliteration of the stamp, he shall inform the user, of the defect or error found in the weight or measure and call upon user to remove the defect or error within such time, not exceeding fifteen days and shall –

- If the user fails to remove the defect or error within that period, obliterate the stamp, or
- If the defect or error is so removed as to make the weight or measure conform to the standards established by or under the Act, verify and stamp such weight or measure.

Explanation: The obliteration of the stamp on any weight or measure shall not take away or abridge the power of the Inspector or the Legal Metrology officer to seize such weight or measure in accordance with the provision of the Act.

16. Stamping on Weights or Measure : (1) The Inspector or the Legal Metrology Officer shall stamp every weight or measure, if after verification, he is satisfied that such weight or measure conforms to the standards established by or under the Standards Act, with a stamp of uniform design, issued by the Controller, which shall include the number allotted for administrative purposes to the Inspector by whom it is stamped;

Provided that, if by reason of the size or nature of any weight or measure it is not desirable or practicable to put a stamp thereon, the Inspector shall take such action as may be directed by the Controller, by a general or special order in writing.

(2) The Inspector shall also mark the year and its quarter of stamping on every verified weight or measure except when the size and nature of such weights or measure makes it impracticable.

Explanation: The year shall consist of four quarters of which first shall be of the months of January, February, and March **which may be marked as “A”**. Second quarter shall be of the months of April, May and June, **which may be marked as “B”**. Third quarter shall be of the months of July, August and September, **which may be marked as “C”** and fourth quarter shall be of the months of October, November and December, **which may be marked as “D”**.

(3) On completion of verification and stamping, the Inspector shall issue a certificate of verification in the form set out in **schedule VIII**.

(4) Where a certificate of verification is lost or destroyed, the holder of the certificate of verification shall forthwith apply to the Inspector who had issued the certificate, for the issue of a duplicate certificate of verification. Every such application for issue of a duplicate certificate shall be accompanied by a fee of rupees ten.

(5) On receipt of an application under sub-rule (4), the Inspector shall issue to the applicant a duplicate copy of the certificate of verification marked **“DUPLICATE”** in red ink.

17. Fees for verification and stamping: (1) Fee payable for verification and stamping of weights and measures at the office or camp office of the Inspector shall be as specified in **schedule IX**.

(2) If, at the request of the user of weight or measure, verification is done at any premises other than the office or camp office of the Inspector, an additional fee shall be charged at full rates specified in **schedule IX** and the user or repairer of weights and measures shall pay the expenses incurred by the Inspector for visiting the premises including the cost of transporting and handling

the working standards and other equipments subject to a minimum of Rs. 100/-(Rupees one hundred).

Provided that no additional fee shall be charged for verification and stamping in situ of –

- (a) Vehicle tanks for petroleum products and other liquids, dispensing pumps or meter for liquids other than water (fuel dispenser, liquid petroleum gas, milk dispensers), Compressed Natural Gas (CNG) Dispensers, Non-automatic weighing instruments, platform machines, crane scales Automatic Gravimetric Filling Instruments, Discontinuous Totalising Automatic Weighing Instruments, and such other weight or measure which can not, or should not be moved from its location;
- (b) Weights and measures at the premises of a manufacturer or stockist of such weights and measures;

Provided further that Operational charge of Rs.5000/-(Five thousand) only shall be charged for use of Mobile Test Kit during verification of Weighbridges and such other weights or measure which cannot, and should not be moved from its location.

(3) If a weight or measure is presented to the Inspector for re-verification after expiry of the validity of the stamp, an additional fee at half the rates specified in **schedule IX** shall be payable for every quarter of the year or part thereof.

(4) Full fee shall be payable for re-stamping any weight or measure held in stock with manufacturer or dealer within the period specified in rule 14 from the date on which it was last stamped, provided that the original stamp was not obliterated under *sub-rule (8) of Rule 15* of these rules.

(5) A weight or measure which on verification is found to be incorrect shall be returned to the person concerned for adjustment informing in writing of the defects found in the weight or measure and calling upon him to remove the defects within a period not exceeding seven days. When the necessary adjustment has been carried out, such weights and measures shall be verified on payment of 50% of the fees specified in **schedule IX**, failing which full fee shall be charged and if found correct, shall be stamped.

18. Collection of fees and deposit into the Treasury: (1) Before commencing the work of verification or re-verification, the Inspector or legal metrology officer shall inform the person concerned, of the fees payable by him under these rules and shall receive the same in the manner as *authorised* by the Controller and issue a receipt in the form approved by the Controller, one copy of such receipt being kept on record;

Provided that fees payable by a department of the Central or State Government under these rules may be realised in such manner as may be directed by the Controller.

(2) The Inspector shall maintain a register, in the form approved by the Controller, which shall be written up from day to day and shall show the amount of fees and other charges collected during the day.

(3) All payment received by the Inspector during the preceding week into the Government Treasury every Monday or if Monday is a holiday, on the next working day, under the appropriate “Head of Account” as may be specified by the Controller from time to time, and a receipt thereof be obtained and an intimation to that effect be sent to the Controller or any other officer authorised by him in this behalf.

19. Disposal of seized Weights and Measure etc.:- (1) Any weight or measure or document or thing seized and detained under section 15 of the Act, which is not to be the subject of proceedings in a court shall after the expiry of sixty days of its seizure, be so dealt with as the Controller may by general or special order direct, and the materials thereof shall be sold and the proceeds credited to the Government;

Provide that the Controller may direct the un-verified weight or measure shall be returned to the person from whom such weight or measure was seized, as per prescribed format in Schedule VIII A, if that person gets the same verified and stamped, within *fifteen* days of the return, on payment of the prescribed fee including the additional fee payable for undertaking re-verification after the expiry of the validity of the stamp.

(2) Any weight or measure or document or thing or goods seized and detained under Section 15 of the Act, which is to be the subject of proceedings in a court, shall be produced by the Inspector *or a Legal Metrology Officer* and dealt with in accordance with the order of the court.

Provided that in the absence of the orders of the court, weight or measure or document or thing or goods shall be dealt with as the Controller may by special order direct, and the materials thereof shall be sold and the proceeds credited to the Government.

(3) If any goods, seized under Section 15 of the Act, are subject to speedy or natural decay, the Inspector *or a Legal Metrology Officer* shall have the goods weighed or measured on a verified weighing or measuring instrument available with him or near the place of offence and enter the actual weight or measure of the goods in a form specified by the Controller for this purpose, and shall obtain signature of the trader or his agent or such other person who has committed the offence. The goods in question shall be returned to the trader or the purchaser as the case may be.

Provided that if the trader or his agent or the person (who has committed the offence) refuses to sign the form, the Inspector *or the legal Metrology Officer* shall obtain the signature of not less than two person present at the time of such refusal by the trader or his agent or the person. In case of goods returned to the trader, he shall give an undertaking that he shall not sell the defective goods without rectifying the defects thereon.

(4) Where the goods seized under sub-section (1) of Section 15 of the Standards Act are contained in a package which is false or does not conform to the provisions of the Act or any rule made there under and the goods in such package are subject to speedy or natural decay, the Inspector *or Legal Metrology Officer* so far as may be, may dispose of the goods in such package in accordance with the provisions of sub-rule (3).

Provided that the Controller or the Officer authorised by him in this behalf, shall be the final authority to decide whether the goods seized and detained are subject to speedy and natural decay.

(5) Where the goods seized under sub-section (1) of Section 15 of the Act are not subject to speedy and natural decay, the Inspector or the *Legal Metrology Officer* may retain the package for the purpose of prosecution under this Act after giving the trader or his agent or the other person (who has committed the offence) a notice of such seizure.

(6) The goods referred under sub-rule (4) & (5), which are not to be subject of proceeding in a court, shall after expiry of sixty days of its seizure, be so dealt with as the Controller may by special order direct.

20. Validity of Weights and Measures duly stamped :

- (1) A weight or measure which is, or is deemed to be, duly verified and stamped under this Rule shall be deemed to conform to the standards established by or under the Act at every place within the State in which it is stamped unless it is found on inspection or verification that such weight or measure has ceased to conform to the standards established by or under the Act.
- (2) No weight or measure which is, or is deemed to be, duly verified or stamped under this Act shall require to be re-stamped merely by reason of the fact that it is being used at any place within the State other than the place at which it was originally verified and stamped:

Provided that where a verified weight or measure, installed at one place is dismantled and re-installed at a different place, such weight or measure shall not be put into use unless it has been duly re-verified and stamped, notwithstanding that periodical re-verification of such weight or measure has not become due.

- (3) Where a verified weight or measure has been repaired, whether by a licensed repairer or by the person owning and possessing the same, such weight or measure shall not be put into use unless it has been duly re-verified and stamped, notwithstanding that periodical re-verification of such weight or measure has not become due.

21. Qualification of Legal Metrology Officer :-- (1) No person shall be appointed as *Legal Metrology Officer*, unless he/she –

- (a) is a graduate of a recognised university in science (with physics as one of the subject), technology or engineering; and
 - (b) is able to speak, read and write at least one of the regional language of the State;
- (2) Nothing in the sub-rule (1) shall apply to persons who have been working as *Legal Metrology Officer* or are eligible for promotion before commencement of these rules;
- (3) The persons appointed to the post of *Legal Metrology Officer* shall have to successfully complete the Basic Training Course at the Indian Institute of Legal Metrology (IILM) established by the Central Government under *Section 21* of the Act before he/she is given the duties under the Act and the Rules, and before he is considered for confirmation to the post.
- (4) **Uniform:** Controller, every Additional / Assistant Controller, Inspector, Technical Assistant, Senior Manual Assistant, Manual Assistant and departmental driver shall be in uniform while on duty.

The pattern of uniform is given as under:--

- (a) Pattern of uniform for the Controller: - Controller should wear one silver colour white metal national emblem with three five pointed stars of white metal on both shoulders on police pattern *along with a strip badge attached at both end of collar of the shirt as illustrated in 21(4) (a)*. Shoulder badge with letters as illustrated in 21(4) (a), will be fixed at the base of the shoulder strap.
 - (i) Shirt: -- Khaki (dark) bush shirt of terricotton/terriwool with full sleeves as of police pattern.
 - (ii) Trousers: -- Khaki (dark) trousers of terricotton/terriwool with full sleeves as of police pattern will be worn along with bush-shirt tucked in.
 - (iii) Belt: -- Brown Colour.
 - (iv) Shoes: -- Brown colour.
 - (v) Socks: -- Khaki colour.
 - (vi) Peaked cap: -- Khaki (dark) /blue colour on police pattern with crest of a monogram as illustrated in 21 (4) (a) (i) in the cap.
 - (vii) Whistle: -- Whistle with red/blue cord on police pattern.
 - (viii) Name plate: -- Plastic name plate on the pocket on right side of the shirt, of the size 9cm X 2cm with their name carved in English. The colour of the name plate shall be black with white letters.
 - (ix) *Monogram/logo of the department should be attached at left hand arm.*
- (b) *Pattern of Uniform of the Joint Controller :-- The pattern of uniform of the Joint Controller is the same as Controller with the following changes, namely,--(1) Shoulder badges should have only two silver colour white National emblem on both shoulders with one five pointed star of white metal on both shoulder on police pattern.*
- (c) Pattern of Uniform of the Deputy Controller: -- The pattern of uniform of the Deputy Controller is the same as Controller with the following changes, namely,--(1) Shoulder badges should have only one silver colour white National emblem on both shoulders with one five pointed star of white metal on both shoulder on police pattern.(2) *Colour of whistle cord should be blue.*
- (d) Pattern of uniform for Assistant Controller:-- The pattern of uniform of the Assistant Controller is the same as Controller with the following changes, namely,--

“Shoulder badges should have only one silver colour white metal National emblem on both shoulders, on police pattern *and no strip badges attached at the end of collar of the shirt.*”
- (e) Pattern of uniform for Inspector /Technical Asstt. : -- The pattern of uniform of the Inspector /Technical Assistant is the same as Assistant Controller with the following changes, namely,--

“Shoulder badges should have three five pointed stars on police pattern as illustrated, on both shoulders.”

(f) Pattern of uniform for Senior Manual Assistant :-- The pattern of uniform of the Senior Manual Assistant is the same as Inspector with the following changes, namely,--

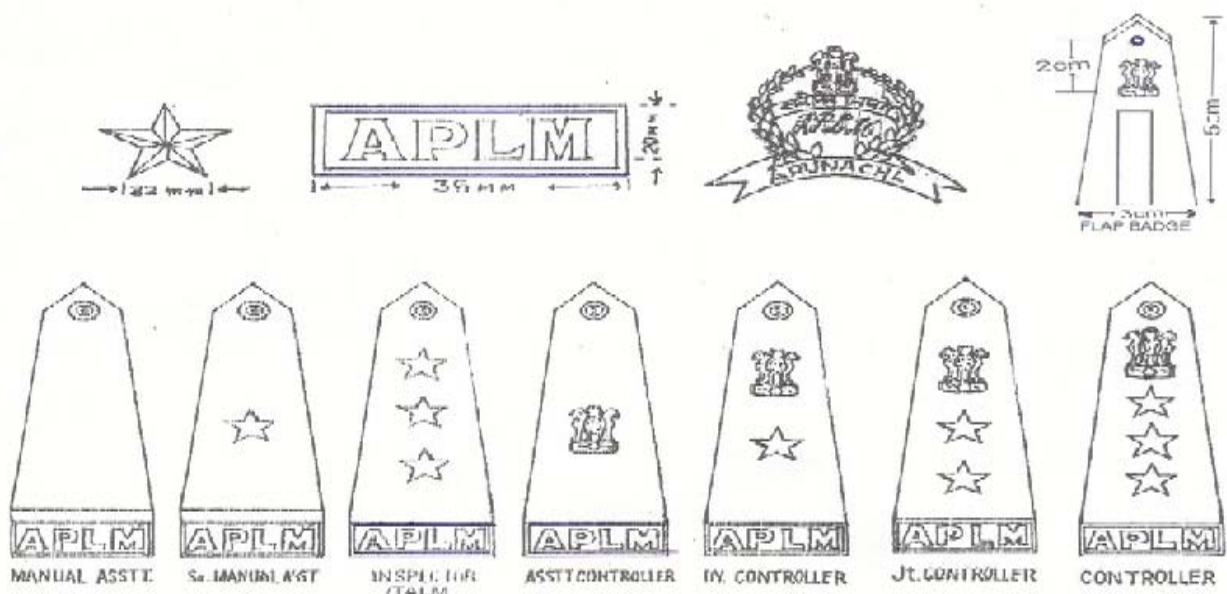
- (1) “Shoulder badges should have only one five pointed stars on police pattern as illustrated, with navy blue ribbon of 1.5 cm width on both shoulders.”
- (2) Instead of peaked cap, one khaki beret cap with a crest of a monogram in the centre of the cap, as illustrated in 21 (4) (i).”
- (3) *Colour of whistle cord should be Khaki.*
- (4) *A black coloured nylon or cotton belt in place of brown coloured belt.*

(g) Pattern of uniform for Manual Assistant :-- The pattern of uniform of the Manual Assistant is the same as Senior Manual assistant with the following changes, namely,--

- (1) “No star on the shoulder badges for Manual Assistant”
- (2) No whistle and khaki cord.
- (3) Lady Manual Assistant, instead of shirt and trousers, should wear khaki sarees, Galley and blouses on police pattern.
- (4) *A black coloured nylon or cotton belt in place of brown coloured belt.*

(h) Pattern of uniform for Driver: - The pattern of the uniform of the Driver is same as Manual Assistant.

(i) Pattern of shoulder badges for different rank of officials as illustrated below:--



22. Provision of Working standards equipments etc. to the Inspector :- (1) Every Inspector or Legal Metrology Officer shall be provided with working/secondary standards, working standards/secondary standards balances, and such other equipments including weighing and measuring devices as may be approved by the Controller from time to time.

(2) Every Inspector or Legal Metrology Officer shall be provided with such dies, punches, paper seal/sticker and such other equipments as may be necessary for affixing the verification stamp, the design and number of which are to be approved by the Controller.

(3) Every Inspector or Legal Metrology Officer shall be provided with punches of suitable sizes of eight-pointed star as shown below for obliterating stamp :

“ * ”

23. Provisions relating to use of weights, measures etc. :-

- (1) Every person using a beam scale in any transaction in his premises shall suspend the same to a stand or to a chain by hook ;
Provided that, this sub-rule shall not apply to itinerant vendors;

- (2) Every weight or measure shall be used in a clean condition and in proper lighting arrangement;
- (3) Any weight or measure which has been verified and stamped in situ, shall not be dismantled and removed from its original site without prior intimation to the Controller or other officer authorised by him or in this behalf;
- (4) To ensure proper check of accuracy of a weighing instrument the user shall keep at the site of each weighing instrument duly verified and stamped weights equal to one tenth of the capacity of the instrument *and consumer can check the accuracy of the instrument.*

Provided that the Controller may specify the total number of verified and stamped weights to be maintained in trade premises where the number of weighing is more than one.

- (5) To ensure proper delivery of petrol/diesel pumps, the retail dealer of pumps shall keep a verified five litre/ten litre capacity measure in his premises and check the output from the pump everyday to ensure its correct delivery. In case of any short delivery, the dealer shall stop the delivery through the pump immediately and inform the inspector / authorised legal metrology officer to re-calibrate the pump.

24. Certificate of Verification to be exhibited: The person to whom a certificate of verification is issued, shall exhibit the same in a conspicuous place in the premises where the weights, measures or weighing or measuring instruments to which the certificates relates are used.

Provided that in case of itinerant vendors, the certificate shall be kept on his person.

Provided further that in case of vehicle tanks, the certificate of verification shall be kept with the vehicle.

25. Penalty for contravention of rules :- Any person whosoever contravenes any provision of these rules, for the contravention of which no punishment has been separately provided in the Act, shall be punished with fine which may extend to five thousand rupees. *Whenever rules are in conflict with the provisions of the Act, the Act will prevail the rules.*

26. Form of Appeal :- (1) Every appeal under the Act and these rules shall be preferred in the form set out in Schedule X, and shall be accompanied by a copy of the order appealed against.

(2) *An application for appeal to the State Government shall be accompanied by fee of Rupees 500/-(five hundred) and for appeal to Controller shall be accompanied by fee of Rupees 200/-(two hundred) only paid either by cash or by affixing court fee stamp for the said value as the case may be.*

27. Fees for compounding of offences: *The fees for compounding of offences committed under the Act shall be as prescribed in schedule XI.*

28. Cognizance of Offence : *Notwithstanding anything contained in the Code of Criminal Procedure, 1973 (2 of 1974),--*

(a) *no court shall take cognizance of offence punishable under the Act and the Rules made thereunder, except upon a complaint, in writing, made by-*

- (i) *the Controller,*
- (ii) *any other Legal Metrology Officer authorised in this behalf by the Controller by general or special order ;*
- (iii) *any person aggrieved ; or*
- (iv) *a recognised Consumer association whether the person aggrieved is a member of such association or not.*

[Explanation : For the purpose of this clause “recognised consumer association” means a voluntary consumer association registered under the Companies Act, 1956 (1 of 1956) or under any law for the time being in force;]

(b) *no court inferior to that of a Metropolitan Magistrate or a Judicial Magistrate of the first class shall try any offence punishable under this Act.*

29. Summary trial of offences: *Notwithstanding anything contained in the Code of Criminal Procedure, 1973 (2 of 1974), an offence punishable under the Act or Rules made thereunder may be tried summarily.*

SCHEDULE – I
(See Rule 10)
EXCEPTIONS REFERRED TO IN RULE 10

1. The following commodities may be sold by weight, measure or number as shown against the commodity :

Sl	Commodity	Whether declaration to be expressed in terms of weight, measure or number or more of them
(1)	(2)	(3)
1.	Aerosol products	Weight
2.	Acids in liquid form	Weight or Volume
3.	Compressed or liquid gas (but not liquefied petroleum gas)	Weight and equivalent volume at sated temperature and pressure
4.	Butter (including peanut, butter) Cheese, curd, ghee	Weight
5.	Electric cables	Length or weight
6.	Electric wire	Length or weight
7.	Fencing wire	length or weight
8.	Hair oil unperfumed	Weight
9.	Fruits and vegetables	Number or weight
10.	Furnace oil	Weight or volume
11.	Linseed oil and other vegetable oil	Weight
12.	Heavy residual fuel oil	Weight
13.	Industrial diesel fuel	Volume
14.	Honey, malt extract, golden syrup trade	Weight
15.	Ice cream and other frozen products	Weight or volume
16.	Liquid chemicals	Weight or volume
17.	Liquid petroleum gas (LPG)	Weight
18.	Nails, wood screw	Number or weight
19.	Paint (other than paste paint or solid paint) Varnish, varnish stains, enamels	Volume
20.	Papad	Weight
21.	Paste paint, solid paint	Weight
22.	Rassogulla, Gulabjamuns and other sweets preparations	Weight
23.	Readymade garments	Number and size
24.	Sauce, all kinds	Weight
25.	Tyres and tubes	Number
26.	Yarn	Weight or length of yarn.

SCHEDULE – II A
[(See rule 11(1))]
Form : LM-1

[Application Form for License as Manufacturer of weights, measure under the Legal Metrology Act, 2009]

To

	To be filled by the Applicant	Comments of the inspection officer
(1)	(2)	(3)
1.	Name of the manufacturing concern for which license is desired	
2.	Complete address of the concern. Whether premises are owned/ Rented/taken on lease/ leave licence duly approved by documents	
3.	Date of establishment of workshop/factory	
4.	Name(s) and address (s) along with their father’s/husband’s name of proprietor (s) and /or partner and Managing Director(s) in case of Limited company.	
5.	The date and current registration number of factory/shop/establishment Municipal Trade Licence	

6. Nature of Manufacturing activities at present
7. The type of weights and measures proposed to be manufactured viz.
 - (i) Weights
 - (ii) Measures
 - (iii) Weighing instruments
 - (iv) Measuring instrument with details in each case
8. The number of persons employed/ proposed to be employed
 - (i) Skilled
 - (ii) Semi skilled
 - (iii) Unskilled
 - (iv) Specialist / trained in the line
9. The monogram or trademark intended to be imprinted on weights and measures to be manufactured
10. Details of machinery tools accessories, owned and used for manufacturing weight/measures etc.
11. Details of foundry/ workshop facilities arranged. Whether ownership, long term lease etc.
12. Facilities of steel casting and hardness testing of vital parts.
13. Availability of electric energy.
14. Details of loan received from Government or financial institution.
If so, give details.
15. Name of bankers, if any?
16. VAT/Sales Tax registration number/CST number/Professional Tax Registration Number/IT number.
17. Have you applied previously for a manufacturer's licence?
If so, when and with what results?
18. (a) Whether the item(s) proposed to be manufactured will be sold
Within the State or outside the State or both?
(b) Details of Model Approval received from Government of India
(c) When can you produce inspection samples of your products
for which licence is desired/

To be certified by the applicant

Certified that I/we have read the Legal Metrology Act 2009) and the Arunachal Pradesh Legal Metrology (Enforcement) Rules, 2011 and agree to abide by the same and also the administrative orders and instructions issued or to be issued thereunder.

I/We agree to deposit the schedule licence fees with Government as soon as required to do so by the Licencing Authority.

All the information furnished above is true to the best of my /our knowledge.

Place :

Date :

Signature and designation.

To be filled in by Department Officer of the State Government

Date of receipt of application :

Serial Number of application ;

Date of inspection :

Recommendation of inspecting officer :

Place:

Date :

Signature and Designation of inspecting officer

Final order of Licensing Authority

Licence granted/refused :

Licence Number :

Valid till :

Place:

Date :

Signature and Designation

SCHEDULE - IIA
[See Rule 11(1)]
Form – LR-1

[Application form for License as Repairer of Weights, Measures under the Legal Metrology Act, 2009]

To

(1)	To be filled by The applicants (2)	Comments of the Inspecting officer (3)
<div>1. Name of the Repairing concern seeking the licence</div> <div>2. Complete address of the workshop</div> <div>3. (a) Whether premises are owned/rented/taken on lease/ Leave licence duly supported by documents (b) Date of establishment</div> <div>4. Name(s) and address(s) along with father’s /husband’s name of Proprietor(s) and/or Partners and Managing Director(s) in case of limited company</div> <div>5. Number and Date of shop/establishment/Trade licence</div> <div>6. Professional Tax /VAT/IT Tax registration Number</div> <div>7. The Type weights and measures proposed to be repaired</div> <div>8. Area in which you wish to operate</div> <div>9. Previous experience in the line</div> <div>10. Number of skilled staff employed or proposed o be employed (a) Skilled (b) Semi-skilled (c) Unskilled (d) Employees trained in the line</div> <div>11. Details of machinery/tools accessories available</div> <div>12. Availability of electric energy</div> <div>13. Have you sufficient stock of loan/test weights etc. Give details;</div> <div>14. Have you applied previously for a repairer licence? If so, when and with what result</div>		

To be certified by the applicant

Certified that I/We have read the Legal Metrology Act 2009 and the Arunachal Pradesh Legal Metrology (Enforcement) Rules, 2011 and agree to abide by the same and also the administrative orders and instructions issued or to be issued there under.

I /We agree to deposit the scheduled licence fees with Government as soon as required to do so by the Licensing Authority.

All the information furnished above is true to the best of my / our knowledge

Place:

Date :

Signature and Designation

To be filled in by the Departmental officer of the State Government

Date of receipt of application :

Serial Number of application ;

Date of inspection :

Recommendation of inspecting officer :

Place:

Date :

Signature and Designation of inspecting officer

Final order of Licensing Authority

Licence granted/refused :

Licence Number :

Valid till :

Place:

Date :

Signature and Designation

SCHEDULE – II A
[See Rule 11(1)]
Form – LD-1

[Application form for License as Dealers in Weights, Measures under the Legal Metrology Act, 2009]

To

	To be filled by The applicants	Comments of the Inspecting officer
(1)	(2)	(3)
1.	Name of the establishment/shop/person seeking the licence	
2.	(a) Complete address of the establishment/shop/person (b)Whether premises are owned/rented/taken on lease/ Leave licence duly supported by documents	
3.	Date of establishment	
4.	Name(s) and address(s) along with father's /husband's name of Proprietor(s) and/or Partners and Managing Director(s) in case of limited company	
5.	Number and Date of shop/establishment/Trade licence	
6.	Catagories of weights and measures sold/proposed to be sold at present	
7.	Registration Number of CST/Sales Tax/Professional Tax /Income Tax	
8.	Do you intend to import weights etc. from places outside the State/ Country? If so, indicate sources of supply (Give details of manufacturer's Trade mark/ monogram and his licence number) (a) Registration of Importer of weights and measures, if any (b) Approval of model imported into India by Central Government	
9.	Have you applied previously for a Dealer's licence either in this State or elsewhere? If so, give details.	

To be certified by the applicant

Certified that I/We have read the. Legal Metrology Act 2009 and the Arunachal Pradesh Legal Metrology (Enforcement) Rules, 2011 and agree to abide by the same and also the administrative orders and instructions issued or to be issued there under.

I /We agree to deposit the scheduled licence fees with Government as soon as required to do so by the Licensing Authority.

All the information furnished above is true to the best of my / our knowledge

Place:

Date : Signature and Designation

To be filled in by the Departmental officer of the State Government

Date of receipt of application :

Serial Number of application ;

Date of inspection :

Recommendation of inspecting officer :

Place:

Date : Signature and Designation of inspecting officer

Final order of Licensing Authority

Licence granted/refused :

Licence Number :

Valid till :

Place:

Date : Signature and Designation

SCHEDULE – II B
[(See rule 11(2))]
Form : LM-2

[Application Form for renewal of License as Manufacturer of weights, measure under the Legal Metrology Act, 2009]

To	To be filled by The applicants	Comments of the Inspecting officer
(1)	(2)	(3)
<hr/>		
<div>1. Name and complete address of the manufacturing concern for which license is desired</div> <div>2. Manufacturing Licence number</div> <div>3. Name(s) and address(s) along with father's /husband's name of Proprietor(s) and/or Partners and Managing Director(s) in case of limited company</div> <div>4. a) Types of weights and measures which are manufactured as per licence granted</div> <div>b) Do you propose any change</div> <div>5. The monogram/trademark used on weights and measures manufactured by you</div> <div>6. Details of workshop facilities available</div> <div>7. Details of production and sales in the last five years</div> <div>8. Number and Date of shop/establishment/Trade licence</div> <div>9. Registration Number of CST/Sales Tax/Professional Tax /Income Tax</div>		

To be certified by the applicant (s)

Certified that I/We have read the Legal Metrology Act 2009 and the Arunachal Pradesh Legal Metrology (Enforcement) Rules, 2011 and agree to abide by the same and also the administrative orders and instructions issued or to be issued there under.

I /We have to deposit the scheduled licence fees of Rs.....(Rupees).....to the Treasury/ Bank onand the original challan is enclosed.

All the information furnished above is true to the best of my / our knowledge

Place:	
Date :	Signature and Designation

Conditions of licence (Manufacturer)

1. The person on whose favour the licence is issued shall ;
- a) Comply with all the relevant provision of the Act and Rules for the time being in force;
- b) Not encourage or countenance any infringement of the provisions of the Act,or the Rules for the time being in force;
- c) Exhibit his licence in some conspicuous part of the premises to which it relates;
- d) Comply with any general or special directions that may be given by the Controller(LM)
- e) Surrender the licence in the event of closure of business or cancellation of licence;
- f) Present the weights, measures, weighing or measuring instruments as the case may be manufactured and meant for use within the State to the Inspector for verification and stamping before sale;
- g) Present the weights, measures, weighing or measuring instruments as the case may be manufactured and meant for use outside the State and covered under the First Schedule of the Inter State Verification and Stamping Rules,1987,to the Inspector for verification and stamping before sale;
- h) Submit the application for renewal of licence as required under the rules at least thirty days before the date of expiry of the validity of the licence.
2. Every condition prescribed after the issue of the licence shall if notified in the official Gazette be binding on the persons to whom the licence has been granted.

SCHEDULE – II B
[(See rule 11(2))]
Form : LR-2

[Application Form for renewal of License as Repairer of weights & measure under the Legal Metrology Act, 2009]

To	To be filled by The applicants	Comments of the Inspecting officer
(2)	(2)	(3)

1. Name and complete address of the Repairing concern/person seeking
Renewal of the licence;

2. Repairer’s Licence number

3. Name(s) and address(s) along with father’s /husband’s name of
Proprietor(s) and/or Partners and Managing Director(s) in case
of limited company

4. Registration Number and Date of shop/establishment/Trade licence

5. Registration Number of CST/Sales Tax/Professional Tax /Income Tax

6. a) Types of weights and measures which are repaired as per
licence granted

b) Do you propose any change

7. Details of repair works done in the last five years

8. Area in which you operating

9. Have you sufficient stock of loan/test weights etc.

10.Please give details with particulars of stamping

To be certified by the applicant

Certified that I/We have read the. Legal Metrology Act 2009 and the Arunachal Pradesh Legal Metrology (Enforcement) Rules, 2011 and agree to abide by the same and also the administrative orders and instructions issued or to be issued there under.

I /We have to deposit the scheduled licence fees of Rs.....(Rupees).....to the Treasury/ Bank onand the original challan is enclosed.

All the information furnished above is true to the best of my / our knowledge

Place:
Date :

Signature and Designation

Conditions of licence (Repairer)

- 1.The person on whose favour the licence is issued shall ;
- a) Comply with all the relevant provision of the Act and Rules for the time being in force;

b) Not encourage or countenance any infringement of the provisions of the Act,or the Rules for the time being in force;

c) Exhibit his licence in some conspicuous part of the premises to which it relates;

d) Comply with any general or special directions that may be given by the Controller(LM)

e) Surrender the licence in the event of closure of business or cancellation of licence;

f) Present the weights, measures, weighing or measuring instruments as the case may be duly repaired to the Inspector for verification and stamping as specified in rule 14, before delivery to the user;

g) In case of weights, measures, weighing or measuring instruments, if they are serviced/repaired before the date on which the verification falls due and where in the process and the verification stamp of the Inspector if defaced, removed or broken, they shall be presented duly repaired to the Inspector for verification and stamping before delivery to the user;

h) Submit the application for renewal of licence as required under the rules at least thirty days before the date of expiry of the validity of the licence.
2. Every condition prescribed after the issue of the licence shall if notified in the official Gazette be binding on the persons to whom the licence has been granted.

SCHEDULE – II B
[(See rule 11(2))]
Form : LD-2

[Application Form for renewal of License as Dealer of weights, measure under the Legal Metrology Act, 2009]

To	To be filled by The applicants	Comments of the Inspecting officer
(3)	(2)	(3)

1. Name and complete address of the establishment/shop/person seeking
Renewal of the licence;

2. Dealer’s Licence number

3. Date of establishment

4. Name(s) and address(s) along with father’s /husband’s name of
Proprietor(s) and/or Partners and Managing Director(s) in case
of limited company

5. Registration Number and Date of shop/establishment/Trade licence

6. Catagories of weights & measures sold at present;

7. Registration Number of CST/Sales Tax/Professional Tax /Income Tax

8. Details of repair works done in the last five years

9. Are you intending to import weights etc. from places outside the State/
Country? If so, indicate sources of supply (Give details of manufacturer’s
Trade mark/ monogram and his licence number)

To be certified by the applicant

Certified that I/We have read the Legal Metrology Act 2009 and the Arunachal Pradesh Legal Metrology (Enforcement) Rules, 2011 and agree to abide by the same and also the administrative orders and instructions issued or to be issued there under.

I /We have to deposit the scheduled licence fees of Rs.....(Rupees).....to the Treasury/ Bank onand the original challan is enclosed.

All the information furnished above is true to the best of my / our knowledge

Place:
Date :

Signature and Designation

Conditions of licence (Dealer)

1. The person on whose favour the licence is issued shall;

i) Comply with all the relevant provision of the Act and Rules for the time being in force;

ii) Not encourage or countenance any infringement of the provisions of the Act, or the Rules for the time being in force;

iii) Exhibit his licence in some conspicuous part of the premises to which it relates;

iv) Comply with any general or special directions that may be given by the Controller(LM)

v) Surrender the licence in the event of closure of business or cancellation of licence;

vi) Submit the application for renewal of licence as required under the rules at least thirty days before the date of expiry of the validity of the licence.

vii) Not sell, or offer, expose or posses for sale any non-standard weights or measure;
2. Every condition prescribed after the issue of the licence shall if notified in the official Gazette be binding on the persons to whom the licence has been granted.

SCHEDULE – III
[(See rule 11(3))]
Licensing Forms
Form : LM-3
Office of the Controller of Legal Metrology
LICENCE TO MANUFACTURE WEIGHTS, MEASURE, WEIGHING INSTRUMENTS, OR
MEASURING INSTRUMENTS

Licence NO.

Year :

- 1. The Controller of Legal Metrology hereby grants to :
(Name and Address of party or parties)
A licence to manufacture the following :-
(include details of the type of weights, measures, weighing & measuring instruments that are licenced to be manufactured by the party)
- 2. The Licence is Valid for the party named above in respect of workshop located at :
- 3. This Licence is valid from to 31st December,20
- 4. The manufacturer shall comply with the condition noted below, if
He fails to comply with any of these, his licence is liable to be cancelled.
- 5. The Trademark/monogram being used by the manufacturer is as under :

Date :
Place:
Seal :

Signature
Controller of Legal Metrology

Note : In case of firm, its name with the names of all person having any interest in the business should be given in paragraph 1.

Conditions of licence (Manufacturer)

- 1. The person on whose favour the licence is issued shall;
 - i) Comply with all the relevant provision of the Act and Rules for the time being in force;
 - ii) Not encourage or countenance any infringement of the provisions of the Act, or the Rules for the time being in force;
 - iii) Exhibit his licence in some conspicuous part of the premises to which it relates;
 - iv) Comply with any general or special directions that may be given by the Controller(LM)
 - v) Surrender the licence in the event of closure of business or cancellation of licence;
 - vi) Present the weights, measures, weighing or measuring instruments as the case may be manufactured and meant for use within the State to the Inspector for verification and stamping before sale;
 - vii) Present the weights, measures, weighing or measuring instruments as the case may be manufactured and meant for use outside the State and covered under the First Schedule of the Inter State Verification and Stamping Rules,1987,to the Inspector for verification and stamping before sale;
 - viii) Submit the application for renewal of licence as required under the rules at least thirty days before the date of expiry of the validity of the licence.
- 2. Every condition prescribed after the issue of the licence shall if notified in the official Gazette be binding on the persons to whom the licence has been granted.

Current No.....date..... Renewed for Seal Controller of Legal Metrology	Current No.....date..... Renewed for Seal Controller of Legal Metrology
Current No.....date..... Renewed for Seal Controller of Legal Metrology	Current No.....date..... Renewed for Seal Controller of Legal Metrology
Current No.....date..... Renewed for Seal Controller of Legal Metrology	Current No.....date..... Renewed for Seal Controller of Legal Metrology

SCHEDULE – III

[(See rule 11(3))]

Licensing Forms

Form : LR-3

Office of the Controller of Legal Metrology
LICENCE TO REPAIR WEIGHTS, MEASURE, WEIGHING INSTRUMENTS, OR
MEASURING INSTRUMENTS

Licence NO.

Year :

1. The Controller of Legal Metrology hereby grants to :
(Name and Address of party or parties)
A licence to repair the following:-
(include details of the type of weights, measures, weighing
& measuring instruments that are licenced to be repaired
by the party)
2. The Licence is Valid for the party named above in
respect of workshop located at :
3. This Licence is valid from to 31st December,20
4. The repairer shall comply with the condition noted below, if
He fails to comply with any of these; his licence is liable to be cancelled.
5. The party is licenced to repair weights, measure, weighing and measuring instrument in
the areas mentioned below :

Date :

Signature

Place:

Controller of Legal Metrology

Seal :

Note : In case of firm, its name with the names of all person having any interest in the business should be given in paragraph 1.

Conditions of licence (Repairer)

1. The person on whose favour the licence is issued shall;
 - a) Comply with all the relevant provision of the Act and Rules for the time being in force;
 - b) Not encourage or countenance any infringement of the provisions of the Act, or the Rules for the time being in force;
 - c) Exhibit his licence in some conspicuous part of the premises to which it relates;
 - d) Comply with any general or special directions that may be given by the Controller (LM)
 - e) Surrender the licence in the event of closure of business or cancellation of licence;
 - f) Present the weights, measures, weighing or measuring instruments as the case may be duly repaired to the Inspector for verification and stamping as specified in rule 14, before delivery to the user;
 - g) In case of weights, measures, weighing or measuring instruments, if they are serviced/repared before the date on which the verification falls due and where in the process and the verification stamp of the Inspector is defaced, removed or broken, they shall be presented duly repaired to the Inspector for verification and stamping before delivery to the user;
 - h) Submit the application for renewal of licence as required under the rules at least thirty days before the date of expiry of the validity of the licence.
3. Every condition prescribed after the issue of the licence shall if notified in the official Gazette be binding on the persons to whom the licence has been granted

Current No.....date.....	Current No.....date.....
Renewed for	Renewed for
Seal Controller of Legal Metrology	Seal Controller of Legal Metrology
Current No.....date.....	Current No.....date.....
Renewed for	Renewed for
Seal Controller of Legal Metrology	Seal Controller of Legal Metrology

SCHEDULE – III

[(See rule 11(3))]

Licensing Forms

Form : LD-3

Office of the Controller of Legal Metrology
LICENCE TO A DEALER IN WEIGHTS, MEASURE, WEIGHING INSTRUMENTS, OR
MEASURING INSTRUMENTS

Licence NO.

Year :

1. The Controller of Legal Metrology hereby grants to :
(Name and Address of party or parties)
A licence to repair the following :-
(include details of the type of weights, measures, weighing & measuring instruments that are licenced to be repaired by the party)
2. The Licence is Valid for the party named above in respect of workshop located at :
3. This Licence is valid from to 31st December, 20
4. The dealer shall comply with the condition noted below, if he fails to comply with any of these, his licence is liable to be cancelled.
5. The Trademark/monogram being used by the manufacturer is as under :

Date :

Signature

Place:

Controller of Legal Metrology

Seal :

Note : In case of firm, its name with the names of all person having any interest in the business should be given in paragraph 1.

Conditions of licence (Dealer)

1. The person on whose favour the licence is issued shall ;
 - i) Comply with all the relevant provision of the Act and Rules for the time being in force;
 - ii) Not encourage or countenance any infringement of the provisions of the Act, or the Rules for the time being in force;
 - iii) Exhibit his licence in some conspicuous part of the premises to which it relates;
 - iv) Comply with any general or special directions that may be given by the Controller(LM)
 - v) Surrender the licence in the event of closure of business or cancellation of licence;
 - vi) Submit the application for renewal of licence as required under the rules at least thirty days before the date of expiry of the validity of the licence.
 - vii) Not sell, or offer, expose or possess for sale any non-standard weights or measure;
2. Every condition prescribed after the issue of the licence shall if notified in the official Gazette be binding on the persons to whom the licence has been granted.

Current No.....date.....	Current No.....date.....
Renewed for	Renewed for
Seal Controller of Legal Metrology	Seal Controller of Legal Metrology
Current No.....date.....	Current No.....date.....
Renewed for	Renewed for
Seal Controller of Legal Metrology	Seal Controller of Legal Metrology
Current No.....date.....	Current No.....date.....
Renewed for	Renewed for
Seal Controller of Legal Metrology	Seal Controller of Legal Metrology

SCHEDULE IV

[See rule 11(4) & (5)]

Licensing and Renewal Fees for Manufacturers, Repairers or Dealer of Weights, Measure

1. Issue of licence/ renewal of licence to :-

Manufacturer : Rs. 500/- per year
Repairer : Rs. 100/- per year
Dealer : Rs. 100/- per year

2. Fees for Alteration of Licence : Rs.50/-
3. Fees for issue of Duplicate Licence : Rs.10/-

SCHEDULE V

[See Rule 11(6)]

REGISTER OF LICENCED MANUFACTURER/REPAIRERS/DEALERS
in weights, measures, weighing and measuring instruments

Office of

Licence No.	Date of issue/renewal	Name & Complete address of Manufacturer/repairer	Place where workshop is located	Articles to be manufactured / repaired / sold	Trede-Mark/ Monogram being used	Orders Reg Cancel - lation	Results Of appeal	Signature of competent Authority	Remarks
1	2	3	4	5	6	7	8	9	10

Note : Column 4 does not apply to dealers column 6 does not apply to repairers and dealers

SCHEDULE VI

[See Rule 11(8)]

Security deposit to be made by licensee repairer

Repairer of Weights and Measures excluding Weighing and measuring instruments : Rs. 2,500/-
Repairer of Weights and Measures including Weighing and measuring instruments : Rs. 5,000/-

SCHEDULE VII

[See Rule 13]

Form LM-4

REGISTER TO BE MAINTAINED BY THE MANUFACTURERS OF WEIGHTS & MEASURES

- 1. Name and address of the Manufacturer:
- 2. Description of the weight or measures:
- 3. (i) No. of Manufacturing licence :
(ii) Period of validity of the licence:
- 4. Particulars of order, if any suspending or revoking the licence:

Sl no.	Month	Unsold Stock from previous month	Quantity Manufactured during the month	Total 3+4	Sold within the state No of items Sold Despatch voucher No and date	
1	2	3	4	5	6	7

Sold outside the state			Total sold	Balance	Remarks
Name of the State	No of State	Despatch voucher No & date			
8	9	10	11	12	13

SCHEDULE VII
[See Rule 13]
FORM LR-4
REGISTER TO BE MAINTAINED BY THE REPAIRERS OF WEIGHTS & MEASURES

1. Name and address of the Repairer :

Licence No.					Date of Licensing				
Sl No	Month	Name of user from recd.	Items & their Nos booked for repair	Receipt & date of issue to user	Amount Of Repair-ing charges	Amount Of veri-fication	Total Amount charges	Date of Return To the user	Remarks
1	2	3	4	5	6	7	8	9	10

SCHEDULE VII
[See Rule 13]
Form LD-4
REGISTER TO BE MAINTAINED BY THE DEALERS IN WEIGHTS & MEASURES

1. Name and address of the Dealer:
2. Description of the weight or measures:
- (j) LicenceNo. :

(ii) Date on which licence was issued:

(iii) Period of Validity of licence:

(iv) Particulars of order, if any suspending or revoking the licence:

(v) Category of weight or measures :

Sl no.	Month	Unsold Stock from previous month	Brought from within the state during the month	Brought from outside the state during the month	Total	Sold within the State	
						No of items Sold	Despatch voucher No & date
1	2	3	4	5	6	7	8

Sold outside the state			Total sold	Balance	Remarks
Name of the State	No of items Sold	Despatch voucher No & date			
9	10	11	12	13	14

SCHEDULE VIII
[See Rule 16(3)]
CERTIFICATE OF VERIFICATION

Name of Inspector No.

I hereby certify that I have this day verified and stamped / rejected the under mentioned weights, measures etc. belonging tolocality.....
Registration No. as user.....under the Legal Metrology Act.

Quantity Conveyance weights	Denomination Measures Capacity Class			Weighing Instruments Manufacturer Type Instruments			Measu- ring charges fee	Verifi- cation/ Adjust.	Carraige Etc.
1	2	3	4	5	6	7	8	9	10

Total Rs.....deposited vide Treasury receipt No./Money Receipt
No.....date.....
Repaired by:

.....(Signature)
Next certification due on Inspector

- Note:
- 1. The certificate of verification is to be exhibited in accordance with procedure laid down in rule 23.
 - 2. In case of rejected weights, measures etc. the Inspector shall give separate certificate of rejection, mentioning the reasons of rejection against each item.

SCHEDULE – VIII A
[see Rule 19]

GOVERNMENT OF ARUNACHAL PRADESH
DEPARTMENT OF LEGAL METROLOGY

[Return of goods to the trader/purchaser under Rule 19 of the Arunachal Pradesh Legal Metrology (Enforcement) Rules, 2011]

Name of Trader/Purchaser	Particulars of items/ Articles relating to which offence committed	Actual weight/measures or quantity	Remaks

The items/articles as detailed above are returned to the trader/purchaser.

Received the above mentioned
Items correctly

Signature of the Trader/
Purchaser Inspector/Legal Metrology Officer
Centre.....

SCHEDULE – IX

[See Rule 14 (1)]

Fee for Verification and Stamping of Weights, Measures, Weighing and Measuring Instruments:

1. Weights
(a) Bullion Weights

Denomination	Fee per piece (in Rupees)
20 kg	30
10 kg	30
5 kg	20
2 kg	20
1 kg	20
500 g	15
200 g	15
100 g	15
50 g	15
20 g	15
10 g	15
5 g	15
2 g	15
1 g	15
500 mg	15
200 mg	15
100 mg	15
50 mg	15
20 mg	15
10 mg	15
5 mg	15
2 mg	15
1 mg	15

(b) Brass Weights(other than Bullion)

1 kg	5
500 g	3
200 g	3
100 g	3
50 g	3
20 g	3
10 g	3
5 g	3
2 g	3
1 g	3

(c) Sheet Metal Weights

500 mg	5
200 mg	5
100 mg	5
50 mg	5
20 mg	5
10 mg	5
5 mg	5
2 mg	5

1 mg	5
------	---

(d) Carat Weighhts

100 g (500 c)	20
40 g (200 c)	20
20 g (100 c)	20
10 g (50 c)	20
4 g (20 c)	20
2 g (10 c)	20
1 g (5 c)	20
400 mg (2 c)	20
200 mg (1 c)	20
100 mg (0.5 c)	20
40 mg (0.2 c)	20
20 mg (0.1 c)	20
10 mg (0.05 c)	20
4 mg (0.02 c)	20
2 mg (0.01 c)	20
1 mg (0.005 c)	20

(e) Cylindrical knob type Weights

10 kg	20
5 kg	20
2 kg	15
1 kg	10
500 g	5
200 g	5
100 g	5
50 g	5
20 g	5
10 g	5
5 g	5
2 g	5
1 g	5

(f) Iron Weights

50 kg	25
20 kg	20
10 kg	20
5 kg	20
2 kg	15
1 kg	10
500 g	5
200 g	5
100 g	5
50 g	5
20 g	5
10 g	5
5 g	5
2 g	5
1 g	5

2. Capacity Measures

100 l & above	Rs.50/- for first 100 l plus Rs.7/- for every 100 l or part thereof
50 l	50
20 l	20
10 l	20
5 l	10
2 l	10
1 l	10
500 ml	10
200 ml	10
100 ml	10
50 ml	10
20 ml	10
10 ml	10
5 ml	10
2 ml	10
1 ml	10

3. Length Measures

(a) Non-flexible

2 m	10
1 m	10
0.5 m	20
1 m graduated at every cm	20
0.5 m graduated at every cm	20

(b) Fabric Plastic/ Woven /Steel Tapes

Accuracy Class	Fees per metre in Rupees
Class I	1.00
Class II	1.00
Class III	1.00

(c) Folding Scales

1 m	10
0.5 m	10

(d) Surveying Chain

30 m	100
20 m	100

4. Beam Scale Class A & B

200 kg	400
100 kg	300
50 kg	150
20 kg	150
10 kg	150
5 kg	100
2 kg	100
1 kg	100

500 g & below	60
---------------	----

5. Beam Scales Class C & D

1000 kg	200
500 kg	200
300 kg	200
200 kg	100
100 kg	100
50 kg	20
20 kg	20
10 kg	20
5 kg	15
2 kg	15
1 kg	15
500 g & below	10

6. Non – Automatic Weighing Instruments – Mechanical (analogue) Class III & IV

400 t	4000
300 t	3000
200 t	3000
150 t	2000
100 t	2000
80 t	2000
60 t	2000
50 t	2000
40 t	2000
30 t	2000
25 t	2000
20 t	2000
15 t	2000
10 t	1000
5 t	500
3 t	400
2 t	400
1500 kg	300
1000 kg	300
500 kg	300
300 kg	200
250 kg	200
200 kg	100
150 kg	100
100 kg	100
50 kg	100
30 kg	100
25 kg	60
20 kg	60
15 kg	30
10 kg	30
5 kg	30
3 kg	30
2 kg	30
1 kg	15
500 g and below	15

7. Non—Automatic weighing Instruments, Electronic Class III and IV

400 t	4000
300 t	3000
200 t	3000
150 t	2000
100 t	2000
80 t	2000
60 t	2000
50 t	2000
40 t	2000
30 t	2000
25 t	2000
20 t	2000
15 t	2000
10 t	1000
5 t	1000
3 t	500
2 t	500
1500 kg	250
1000 kg	250
500 kg	250
300 kg	200
250 kg	200
200 kg	200
150 kg	200
100 kg	200
50 kg	200
30 kg	200
25 kg	200
20 kg	100
15 kg	100
10 kg	100
5 kg	100
3 kg	100
2 kg	100
1 kg	100
500 g and below	100

8. Non-Automatic Weighing Instruments both Mechanical and Electronic Class I & II

Exceeding 50 t	3000
Not exceed 50 t but exceed 10 t	2000
Not exceed 10 t but exceed 1 t	1000
Not exceed 1 t but exceed 50 kg	500
Not exceed 50 kg but exceed 10 kg	250
Not exceed 10 kg	200

9. Automatic Weighing Instruments

Exceeding 100 t	4000
Not exceeding 100 t but exceeding 50 t	3000
Not exceeding 50 t but exceeding 10 t	2000
Not exceeding 10 t but exceeding 1 t	1000
Not exceeding 1 t but exceeding 50 kg	500
Not exceeding 50 kg but exceeding 10 kg	250
Not exceeding 10 kg	200

10. Volumetric Measuring Instruments

(a) Dispensing pumps; each pump	1000
(b) Totalising counters	500
(c) Other instruments exceeding 100 l	Rs. 500/- for the first 100 litre plus Rs. 250/- for every additional 100 litre or part thereof
Not exceeding 100 l but exceeding 50 l	500
Not exceeding 50 l but exceeding 20 l	250
Not exceeding 20 l	200

11. Flow Metres

Flow rate upto 100 litre/min.	2000
Above 100 litre/min. upto 500 litre/min	3000
Above 500 litre/min.	5000

12. Linear Measuring Instruments

Auto rickshaw/Taxi meter	Rs.100
Other meters	Rs. 50/- for first 1 km or part thereof plus Rs.5/- for every addl. 100m or part thereof

13. Clinical Thermometers

Rs.0.50 per unit

14. Water meter

Rs.25/- per unit

15. Peg Measure

30 ml	50
60 ml	50
100 ml	50

16. CNG Dispensers : Rs. 1000/- per unit
17. LPG Dispensers : Rs. 1000/- per unit
18. Counter Machines :
- (i) upto capacity 10 kg -- Rs.20/-
- (ii) Above capacity 10 kg -- Rs.50/-

SCHEDULE - X
[See Rule 26(1)]

Form of Appeal against an order of an Inspector/Asst. Controller/Dy. Controller/ Controller

1. Name and address of the applicant :
2. No and date of the order of the Inspector/Asst. Controller/Dy. Controller/ Controller of legal Metrology against whom the appeal is preferred (enclose copy of the order)
3. Whether the applicant desires to be heard in person or through an authorised representative.
4. Grounds of Appeal.

SCHEDULE XI
[See rule 27]

Maximum and Minimum Penalties for Compounding of various offences

Breach of Section	Nature of Offence/contravention	Penal Section	First offence		Second or subsequent offence	
			Imprisonment	Fine	Imprisonment	Fine
1	2	3	4	5	6	7
8(3)	Use of weights, measures or numeration other than the Standards weights, measures or numeration	25		Upto Rs. 25,000	Upto 6 months also with fine upto Rs. 25,000	
8(4)	Manufacture of weights & measures not conforming to Standards	27		Upto Rs. 20,000	Upto 3 years or fine upto Rs. 25,000 or with both.	
10	Transaction or dealing or contract in respect of goods etc. by weight, measure or number other than prescribed	28		Upto Rs. 10,000	Upto 1 year or fine upto Rs. 10,000 or with both.	
11	Quote or make announcement Or issue or exhibit of price list Or changing of price than in accordance with standards unit of W & M or number	29		Upto Rs. 10,000	Upto 1 year or fine upto Rs. 10,000 or with both.	
12	Demanding or receiving any article or thing or service in Excess or less than the quantity specified by contract/agreement	30		Upto Rs. 10,000	Upto 1 year or fine upto Rs. 10,000 or with both.	
17	Non-Maintenance of records, registers by manufacturer, dealer or repairer and production of weight, measure, documents, register on demand	31		Upto Rs. 5,000	Upto 1 year and fine upto Rs. 5,000	
18(1)	Non-Compliance of declaration in respect of pre-packaged commodity by manufacturer/ dealer	36(1)		Upto Rs. 25,000	Upto 1 year or fine not less than Rs.50,000 which may extend upto Rs. 1 lakh or with both.	
18(1)	Non-Compliance of Net Quantity requirement of pre-packaged commodity by manufacturer	36(2)		Upto Rs. 25,000	Upto 1 year or fine not less than Rs.50,000 which may extend upto Rs. 1 lakh or with both.	
19	Non-registration of Importer of weights or measures	38		Upto Rs. 25,000	With imprisonment upto 6 months or fine or with both.	
20	Import of non-standard weights Or measures	39		Upto Rs. 50,000	Upto 1 year and also with fine	
22	Failure or omits to submit model of any weight, measure, weighing or measuring instruments for model approval	32		Upto Rs. 20,000	Upto 1 year and also with fine	
23	Manufacture of weights & measure only without licence	45		Upto Rs. 20,000	Upto 1 year or with fine or with both.	
23	Repair /sale of weights & measure only without licence	46		Upto Rs. 5,000	Upto 1 year or with fine or with both.	
24	Use of unverified weights or measure in transactions	33		Upto Rs. 10,000	Upto 1 year and with fine	

33	Sale of weights or measure without verification	33		Upto Rs. 10,000	Upto 1 year and also with fine
34	Sale or delivery of commodities by non-standards weight/measure	34		Minimum Rs.2,000 Upto Rs. 5,000	Min. 3months to upto 1 year or with fine or with both
35	Rendering service by non- Standards weight or measure	35		Minimum Rs.2,000 Upto Rs. 5,000	Min. 3months to upto 1 year or with fine or with both
40	Obstructing the Legal Metrology Officer from exercising his lawful duties	40		Upto 2(two) years	Upto 5(five) years imprisonment
41	Submitting or furnishing false information to the Controller	41		Upto Rs.5000	Upto 6(six)months and also with fine
41	Submitting or furnishing false Returns or maintaining records/registers	41		Upto Rs.5000	Imprisonment upto 1(one) year and also with fine
44	Counterfeiting of seals etc.	44		Min. 6 months to upto 1 year	Imprisonment from 6 (six) months upto 5(five) years
47	Tempering with licence	47		Fine upto Rs.20,00 or impri- sonment upto one year or with both	-----
53(3)	Violation of any Rule made under the Act	53(3)		Fine upto Rs.5000	-----

GUIDELINES FOR MANUFACTURER/REPAIRERS/DEALERS OF WEIGHTS AND MEASURES FOR APPLYING OF LICENSE ETC.

- A. The policy or fresh license, for manufacture, repair and sale of Weights and Measures.
- 1. Every license shall is issued in a prescribed form on a payment of prescribed fee and shall be valid for a prescribed period.
- 2. Every license application shall be entertained in the prescribed form along it the supporting documents/papers etc. required for the particular license i.e. manufacturer, repairer or sale of Weights and Measures.
- 3. Applications for licenses for Manufacture/Repairer/Dealer/Packer etc. shall be examined by the Inspector or the authorised Legal Metrology Officer, as mentioned below:-

In case the Inspector or the Legal Metrology Officer is satisfied with the report and information furnished, he will refer the case to the concerned Assistant Controller along with his observation and recommendations. The ACLM or the authorised Legal Metrology Officer may visit, the premises of the applicant for any clarification etc. if he is not satisfied with the report etc of the concern Inspector of respective Zone.

- 4. No incomplete application shall be sent to Headquarter by the ILM.
- 5. The supporting documents etc are mentioned against the heading Manufacturer Licence, Repairer Licence or seller/Dealer licence.
- 6. Assistant Controller shall visit the premises of the applicant as a test check, if he thinks so.
- 7. Incomplete application shall not be entertained by Zones/HQ. And such applications shall be deemed to have filed by the Department without intimating to the applicant.
- 8. The fresh application shall be entertained at the zones level and shall be processed by the Zones itself. The report along with clear recommendations may be sent to HQ within 30 days. The entire period for disposal of case will be of 60 days.

I. GUIDELINES FOR FRESH MANUFACTURER LICENCE OF WEIGHTS AND MEASURES:

The licence application to manufacture Weights and Measures shall be furnished in the prescribed Proforma i.e. LM-I along with supporting documents/papers etc, and the following points are to be examined:-

1. PREMISES

(A) Proof of Legal Possession of the premises :

The applicant must have legal and physical possession of the premises and furnish a latest rent receipt/sale Deed/House Tax Receipt/any other legal document and No Objection Certificate from the owner of the premises in the case of rented premises as the case may be

(B) Minimum space required for smooth and proper working.

- (i) The workshop premises/manufacturing premises should be suitable and adequate and it would not be less than the area specified below for the different items as mentioned against each:

1. Casting of Weights – 50 kg to 50 gram	100 Sq. m.
2. Manufacturing of B/scales ‘A’ ‘B’ ‘C’ ‘D’	40 Sq. m.
3. Counter scale	30 Sq. m.
4. Platform machines/non-automatic weighing scale/automatic weighing scale	40 Sq. m.
5. Weigh Bridge/electronic/Digital Bridges Machine	80 Sq. m.
6. Conical Measures, Dipping type measures	40 Sq. m.
7. Length measures, brass weights/bullion weights	40 Sq. m.
8. Taxi Meter/Auto Rickshaw/Fare Meter	30 Sq. m.

9. Self/semi self weighing machines/person	40 Sq. m.
10. Weighing Machines/Spring Balance	
11. Clinical Thermometer	10 Sq. m.
12. Domestic Water Meter	20 Sq. m.
13. Kitchen scale/tubular balances/Bathroom scales	40 Sq. m.
14. Sphygmomanometer to measure blood pressure	
15. Noter (any other item not covered above	
16. The area will be considered by the licencing authorities at the time of granting licence.	

However, if more than one item of manufacturing is applied for the adequacy of the premises is to be assessed by licencing authority, but in no case the manufacturing premises should be less than the minimum area prescribed to manufacture a particular item listed there in applied for (e.g. : an applicant intends to manufacture C.I. weights B/S,C/S other than the area should be 100 Sq. m. Which being the requirement for C.I. weights castings, 13. In case of manufacturing of electronic weighing/measuring instruments production of SSI Registration (Permanent) should be must.

- (ii) The workshop/manufacturing premises must be on the ground floor or basement. The workshop/manufacturing premises to manufacture the following items may be at any floor of the multi storied commercial complexes/industrial estates/flatted factories of industries. Dept/flatted factories of DDA/DSIDC or any other Government of local body subject to condition that suitability of premises will be assessed by the licencing authority before grant of licence.

1. Clinical Thermometer.
2. Sphygmomanometers to measure blood pressure.
3. Non automatic electronic digital weighing scales upto 20 kg.
4. Electronic digital meters.
5. Kitchen scale/Tubular Balances/Bath Room Scales.

II. WORKSHOP TOOLS AND EQUIPMENTS

1. All necessary equipment required for the concerned items applied for manufacturing.
2. All necessary tools required for manufacturing the concerned items.
3. Testing provisions facilities for the manufactured items.
4. Hardness testing equipment for Platform Machines and weigh bridges.

2. The proof of procuring the workshop tools and equipment.

III. CONSTITUTION OF THE FIRM:

In case the firm is not a Proprietorship concern, the firm should submit a copy of Partnership deed duly attested by First Class Magistrate/Notary/Oath Commissioner and in case of Private Ltd. Company or Limited Company, Memorandum and Articles of Association approved by the Registrar, Ministry of Compan7y Affairs, Government of India and certificate of Incorporation.

III. M.C.L./ORIGINAL LAL DORA CERTIFICATE:

Attested copies of MCL/Original Lal Dora Certificate of SDM of the area is to be furnished by the applicant along with the application. No M.C.L. and Certificate is required for the firm in industrial area approved by the Government of India, Delhi Administration etc, of the Government policy or where the manufacturing Industries is registered under SSI permanent basis the registration certificate is to be submitted for that address and trade.

IV. EXPERIENCE CERTIFICATE:

The applicant is required to furnish the experience certificate for at least 2 years for the items applies in the name of skilled work proprietor/partner/Director of the firm or diploma in

Electrical/Electronic/Mechanical Engineering or Certificate of Instrument Mechanic from the I.T.I.

V. LITERATURE:

The applicant shall furnish a copy of the literature containing the details/specifications/design of the items to be manufactured.

VI. PROOF OF FINANCIAL STATUS:

The applicant shall furnish the proof of financial status to the manufacturer of any weights and measures, the licensing authority shall assess the financial status before granting licence.

VII. TRADE MARK:

A copy of the approved trademark duly registered with MRPC shall be furnished by the applicant at the time of submitting the application for grant of manufacturing licence.

VIII. SITE PLAN:

A site plan of the premises shall also be furnished by the applicant.

IX. SANCTIONED POWER LOAD:

A proof of sanctioned and installed and energized power load required for proper manufacturing of the items shall also be furnished by the applicant.

The licence shall be granted in view of the section 2(b), 2(p), 17, 18 & 19 of the Legal Metrology Act, 2009 and the rules framed there under.

X. The licensing authority may relax any of the condition referred above.

XI. If the manufacturing is to be done under the provision I-B (II) above, the licence is required to provide all the facilities to the officer/Inspector of department during the visit to his premises for inspection and verification especially in handling the balances/testing equipment etc.

DOCUMENTS TO BE ATTACHED WITH THE PRESCRIBED APPLICATION FORM:

1. Proof of the Legal title of the premises attested copy of the sale deed/leave deed/Allotment letter, property Tax Receipt.
2. Rent Receipt/N.O.C. from the owner.
3. Tools and Equipment list.
4. List of Testing Equipment.
5. Copy regarding Constitution of the firm.
6. Experience Certificate.
7. M.C.L./Original Lal Dora Certificate.
8. Copy of the Literature of the items to be manufactured.
9. Proof of financial status.
10. Proof for Power Load Sanctioned/installed/energized by DESU.
11. Copy of permanent SSI Registration.
12. List of skilled/unskilled workers with their names and addresses.

17. GUIDELINES FOR GRANT OF REPAIRER'S LICENCE :

The licence application to repair weights and measures shall be furnished in the prescribed Proforma i.e. LR-I along with supporting documents/papers etc. and the following point are to be examined.

I. Premises :

A. Proof of Legal possession of the workshop premises.

The applicant must have legal and physical possession of the premises and furnish latest Rent receipt/sale deed/House Tax Receipt/any other documents and No Objection Certificate from the owner of the property.

B. Minimum area required for the smooth and proper working :

The workshop premises should be suitable and adequate not less than the area as detailed below:

- (i) Weights, measurers, weighing and measuring instruments.
- (ii) 15 Sq. m.
- (iii) Taxi and Auto Rickshaw Fare Meters 4.5 Sq. m.
- (iv) Electronic Weighing Scales 15 Sq. m.

The workshop must be with an adequate entrance without opening to any residential part of the premises. The workshop premises must be on ground floor or basement.

The workshop/Repairing premises to repair the following items may be at any floor of the multi storied commercial complexes/industrial estates/flated factories of industries department/flated factories of DDA/DSIDC or any other Government or local body subject to condition that suitability of premises will be assessed by the licencing authority before granting licence.

- 1. Auto Rickshaw/Taxi Fare Meter.
- 2. Electronic weighing scales upto 20 kg.
- 3. Kitchen scales/Tubular Balance/Bathroom Scales/Spring Balance.
- 4. Electronic Digital Meter.
- 5. Sphygmomanometer to measure blood pressure.

II. THE WORKSHOP TOOLS AND EQUIPMENT

The firm shall have sufficient Tools and Equipment to carry out the repairing work of weights, measures, weighing and measuring instruments.

- 1. Set of Files
- 2. Set of Screw Drivers
- 3. Set of punches (A to Z)
- 4. Drill machines
- 5. Set of spanners
- 6. Set of ring spanner
- 7. Hammer and Cutters
- 8. Stove/Bhatti Heating arrangement
- 9. Melting pot
- 10. Pouring pot
- 11. Tota Plass
- 12. Set of number punches (1 to 9)
- 13. Plass (Pliers)
- 14. Baunk
- 15. Sand paper

16. Oil Cane
17. Stop Watch (For taxi/Auto-Rickshaw fare meter only)
18. Bench Machine
19. Any other necessary equipment required for smooth working

The proof of procuring the workshop tools and equipment etc. shall also be furnished by the applicant at the time of applying for repairing licence.

III. TEST EQUIPMENT :

The applicant firm must have the following test equipment:

1. 50 Kg balance : 'B' Class
2. 5 Kg : 'B' Class
3. 200 g balance : 'B' Class
4. 2 g : 'B' Class
- (ii) Test Weights : 50 kg to 50 gm C.I. Weights
50 g to 10 gm Brass Weights
10 kg to 1 mg Bullion Weights
- (iii) Test capacity Measures 20l to 100 ml – Conical
- (iv) 2l to 10 ml-Cylindrical
- (v) Test length measures: 1 Meter Rod
- (vi) Additional Weights for testing Beam Scales and platform scales-one ton.
- (vii) In case of weigh bridges: 1 ton and additional weights upto ¼ capacity of the weigh bridge will be required for testing the weigh bridge at the site.
- (viii) Arrangement for testing the beam scale in the workshop.
- (ix) Arrangement for testing the capacity measure/length measure/peg measure.

LOAN ARTICLES:

1. Beam Scales - 'B' Class - 2kg/1, 1kg/1, 500g/1
2. - 'C' Class - 500 kg/1, 200kg/1, 100kg/1
3. - 50 kg/2, 20 kg/2, 10 kg/2, 5 kg/2
4. - 2 kg/2, 1kg/2, 500 gm/2
5. - 'D' Class - As above
8. C.I. Weights : (i) 50 kg to 50 gm/2 sets
9. : (ii) 20 kg to 50 gm/2 sets
10. : (iii) 2 kg to 50 gm/2 sets
11. Brass Weights : 1 kg to 1 mg/1
12. Conical Measures : 20 ltr to 10 ltr/1
13. : 5 ltrs to 10 ml/1
14. Cylindrical measures 2 ltr to 5 ml/1
15. Meter Rod : 1 meter/1
16. Counter Scales : 20 kg/1, 10 kg/1, 5kg/1, 2kg/1, 1kg/1.

The applicant will submit a proof of all the loan articles produced from the sources. All the loan articles should be duly verified and stamped by the weights and measures Department and verification certificate shall be attached by the applicant.

IV. CONSTITUTION OF THE FIRM :

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In case the firm is not a proprietorship concern the firm should submit a copy of Partnership Deed duly attested by the first class Magistrate/Notary/Oath Commissioner and in case of Private Company or Limited Company, Memorandum of Association approved by the Ministry of Company Affairs, Government of India.

V. EXPERIENCE CERTIFICATE :

The applicant is required to furnish an Experience Certificate for at least one year for the items applied for Repairing in the name of a skilled worker/proprietor/partner/Director of the firm or certificate from I.T.I. in instrument Mechanic and Electronics and no repairing work shall be taken in the absence of a skilled worker.

VI. SITE PLAN :

A site plan of the premises shall also be furnished by the applicant.

The licencing Authority may relax any of the condition or the part of the condition referred above.

DOCUMENTS TO BE ATTACHED WITH THE PRESCRIBED APPLICATION FORM :

1. Proof of the legal title of the premises attested copy of the Sale Deed/Lease Deed/Allotment letter/Property Tax receipt.
2. Rent Receipt/N.O.C. from the owner.
3. Tools and Equipment.
4. Test Equipment.
5. List of loan articles with verification certificate.
6. Copy of the constitution of the firm.
7. Experience certificate.
8. Site Plan.
9. Memorandum of Articles in case of Private Limited Company and Limited Company.
10. List of skilled and unskilled workers with their names and addresses.

3. GUIDELINES FOR THE GRANT OF DEALERS LICENCE:

The licence application to sell the weights and measures shall be furnished in the prescribed Proforma i.e.LD-I along with supporting documents/papers etc. and the following points are to be examined.

1. PREMISES :

A. Proof of Legal possession of the shop premises :

The applicant must have legal and physical possession of the premises and furnish latest Rent receipt/sale Deed, House Tax receipt/any document and No Objection Certificate from the owner of the property.

B. Minimum area required:

The shop premises should be suitable and adequate and must be or independent entrance without opening any residential part of the premises.

II. CONSTITUTION OF THE FIRM:

In case the firm not a proprietary-ship concern the firm should submit a copy of Partnership Deed duly attested by First Class Magistrate/Notary/Oath Commissioner and in case of Private Company or Limited Company, Memorandum of Association approved by the Ministry of Company Affairs, Government of India.

III. SITE PLAN :

A site plan of the premises shall also be furnished by the applicant.

IV. PROOF OF FINANCIAL STATUS:

The applicant shall furnish the proof of financial status, to sell any weights and measures. The Licencing authority shall assess the financial status before granting the licence.

V. SALES TAX REGISTRATION NUMBER:

The applicant shall furnish a copy of Sales Tax Registration Number, if registered with the concerned department.

DOCUMENTS TO BE ATTACHED WITH THE PRESCRIBED APPLICATION FORM :

1. Proof of the legal title of the premises attested copy of the Sale Deed/Lease Deed/allotment letter/property tax receipt.
2. Rent Receipt/N.O.C. from the owner.
3. Copy of the constitution of the firm.
4. Proof of financial status.
5. Site plan.
6. Memorandum of articles in case of Private Limited Company and Limited Company.
7. Sales Tax Registration Number, if registered.

C. NEW POLICY FOR RENEWAL OF LICENCE FOR MANUFACTURING, REPAIRING, AND SALE OF WEIGHTS AND MEASURES :

GENERAL

1. All the licence shall be renewed in accordance with provisions of the Legal Metrology Act 2009) and the Arunachal Pradesh Legal Metrology (Enforcement) Rules, 2010
2. Licence renewal application shall be furnished in the prescribed proforma.
3. The renewal of licence should be completed latest by 31st December of each calendar year.
4. Licence renewal application shall be received in the Zones.
5. All the application for renewal will be processed in the same manner by the concerned Inspector as in the case of fresh licence.

I. RENEWAL OF MANUFACTURING LICENCE :

The licence renewal application shall be furnished in the prescribed form with the following supporting documents/papers etc.

1. Proof of continued legal possession.
2. Change in constitution of the firm, if any.
3. Statement of stock and sales.
4. All the documents as required for fresh licence except experience certificate/copy of the literature of the item being manufactured/Lal Dora certificate/MCL.
5. List of workers skilled and unskilled with names and addresses.
6. Attested copy of renewed M.C.L. certificate, where required.
7. Prescribed licence renewal fee receipt.
8. Sales Tax registration number, if registered.

II. RENEWAL OF REPAIRER LICENCE :

The licence renewal application shall be furnished in the prescribed form with the following supporting documents/papers etc.

1. Proof of the legal title of the premises attested copy of the sale deed/lease deed/allotment letter/property tax receipt.

2. Rent receipt/N.O.C. from the owner.
3. Tools and Equipment list.
4. Test equipment.
5. List of loan articles with verification certificate.
6. Copy of the constitution of the firm.
7. Month-wise statement of repairing job conducted during the year.
8. Site Plan, if any change.
9. Memorandum of Articles in case of Private Ltd. Company and Limited Company.
10. List of workers skilled and unskilled with names and addresses.
11. Prescribed licence renewal fee receipt.

III. RENEWAL OF DEALERS LICENCE :

The licence renewal application shall be furnished in the prescribed form with the following supporting documents/papers etc.

1. Proof of the legal title of the premises attested copy of the sale deed/lease deed/allotment letter/property tax receipt.
2. Rent Receipt/N.O.C. from the owner.
3. Month wise statement of sale of weights and measures.
4. Site Plan, If any change.
5. Memorandum of articles in case of private limited company and limited company.
6. Sales, Tax Registration Number, if registered.
7. Prescribed licence renewal fee receipt.

AMMEMDMENT IN LICENCES :

In case of any amendment in the existing licence of manufacturer/repairer/dealer with reference to change in constitution business premises, item of manufacture/repair/sale, the relevant part laid down in case of the licensing policy is to be observed and adhered to.

Sd/
Ajit Srivastava
Secretary (LM&CA)
Govt. of Arunachal Pradesh,
Itanagar.